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“ഭരണ ഭാഷ - മാതൃഭാഷ”

## KERALA WATER AUTHORITY

Jala Bhavan  
Thiruvananthapuram-695033  
Kerala, India

No.KWA/JB/E5/10801/2002 (Vol.IV).

Dated, 28.11.2016.

### CIRCULAR

Sub:-KWA - Estt - Appointment by transfer as Operator from employees working in lower categories - Applications called for - reg.

Ref:-1.G.O.(P)No.403 dated, 14.10.1966.

2. G.O.(P)No.86/79/LA & SWD dated, 21.05.1979.

Applications are invited from employees who are working in Kerala Water Authority in other categories and willing to be appointed as Operator by transfer in Kerala Water Authority in the existing vacancies. The qualification required as per Special Rules are as follows.

1. A pass in S.S.L.C. examination or equivalent qualification.
2. NTC Mechanic Motor Vehicle/Electrician.

The eligible persons are requested to send their applications through the concerned Chief Engineers along with the filled up proforma attached herewith and attested copy of certificates proving their qualification. Before forwarding the application to this office the Chief Engineer's should ensure that the applicant possess the requisite qualification for the post, appointment in the present category is regularized, satisfactory completion of probation and declaration in the present category etc. is ordered. Applications not possessing the requisite qualification, regularization and declaration of probation not ordered etc., shall be rejected at the lower level itself and shall not be submitted to this office.

The consolidated details under the region should reach this office on or before 15.12.2016. Applications received after the due date will not be considered. Selection will be based on strict seniority and as per relevant rules. Submissions of willingness will not confer any right for transfer appointment.

Acc : Proforma

Sd/-  
MANAGING DIRECTOR

To  
The Chief Engineer, Southern Region, Thiruvananthapuram/  
Central Region, Kochi/Northern Region, Kozhikode.

The time limit should be strictly adhered to.

Copy to : The Superintending Engineer, P.H. Circle, .....  
Copy to : The Executive Engineer, P.H. Division/ Water Supply  
Division .....furnishing applications under their  
control to the concerned Chief Engineer after proper  
verification. No application shall be forwarded directly to  
this office.

Copy to : PA to MD/CA to CE(HRD & GL)/DCE(GI)/Sr.AO/AO(Admn)/  
F.O./ SS/JS/File/Stock File.

Copy to : DBA for publishing KWA Website.

Forwarded/By Order

  
Senior Superintendent

kp  
(PC.3)

PROFORMA

1.	Name of employee	
2.	Designation	
3.	Date of Birth	
4.	Details of first appointment	
5.	Whether appointed through KPSC/KWA/DH Scheme/Absorbed from NMR/Transferred from Municipalities- (Give details stating No. and date of Order	
6.	Date of effect of regularization with No. & Date of Order	
7.	Date of Commencement of Service 1. Provisional 2. Regular	
8.	Qualifications 1. Academic 2. Technical (with certified copy)	
9.	Details of award and punishment if any	
10.	Community with Sub -- Caste(SC/ST candidates appointed under Special Recruitment may be mentioned)	
11.	Probation status of the incumbent with date of declaration of probation if declared.	
12.	Signature of the employee (each employee should verify whether the details furnished above are correct.	
13.	Remarks of Controlling Officer	

Certified that the details have been verified with references to the Service Book of the employee and found correct.

Counter Signature of Chief Engineer  
with date

Signature with name and designation of the  
Head of Office